

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) #/
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 9-4-14 Time drill was held: 1:10 (pm/am)

Exact time required to evacuate/shelter/secure: 1:15

Total Participants: 155

Remarks: Drill conducted in accordance with St. Mary Star of the Sea Emergency Response Plan.

This report is for emergency drill # 1 for school year 14-15.

Name of person conducting drill: Matt Berdemeier

Title of person conducting drill: Principal

Signature of person conducting drill: Matt Berdemeier

Drill Was Coordinated With:

Emergency Management Coordinator Jackson County Office of the Sheriff
Name & Title Sgt. Jason Breining, Program Manager EMD

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____