

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required) #2
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary Star of the Sea

Date of Drill: 3-11-15 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:12

Total Participants: 165

Remarks: Drill conducted in accordance with St. Mary Star of the Sea Emergency Response Plan

This report is for emergency drill # 2 for school year 2014-2015

Name of person conducting drill: Matt Berkemeier

Title of person conducting drill: Principal

Signature of person conducting drill: Matt Berkemeier

Drill Was Coordinated With:



Emergency Management Coordinator

Name & Title Sgt. Jason Breining, Program Mgr. EMD  
Jackson County Office of the Sheriff

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_